



FOSC
Friends of St Catherine's
(C of E) Primary School

FOSC AGM 11th January 2021 7pm Zoom Meeting

Present - Annie Mitchell (Chair), Annette Dorman (Vice Chair), Alison Aldrich (Secretary), Julie Hughes (Treasurer), Hazel Leslie (Head Teacher), Rebecca Fitts (Deputy Head), Inge Rowley, Laura Adams, Ashley Manners, Gail Stretch, Sarah Merritt, Karine Large, Jess Fitzgerald, Zoe Knight

Apologies –Lorna Catchpole, Margaret Montgomery

1. Chairperson's report*

Annie reported on the Chairperson's report which included events/activities FOSC had arranged and paid for in school term 19/20. Despite a lot of our usual events/activities having to be cancelled we had still managed to hold a few fundraising events/activities and had raised enough money to buy the 60 new Chromebooks for the children to use.

We still need ideas to raise money especially if key events/activities cannot go ahead this summer.

If there are any parents whose companies can fund match please can they contact Annie, we currently have two parents who we do this through. This is such a simple way to add to funds.

Any parents that are happy to run a project to raise money can they please contact Annie. Annie thanked all those parents that have already done this, it's such a great help.

Annie thanked all the FOSC team, staff of St Catherine's and parents who have helped in the past year without the parents help and support we really couldn't do what we do. Annie especially thanked Laura Adams for arranging the relay race, and also Lorna Catchpole, Paul Liddard and Lilly Adams for riding their bikes around the whole relay race. This event was the highlight of the year.

2. Treasurer's Report*

Julie reported we raised £11950 by the end of the school year 19-20. She reported on the breakdown of what we have made from each event and what we have spent money on. The Christmas bazaar 2019 and the relay race in June 2020 were our biggest profit makers in 19/20. This report will now be signed off by the auditors and sent to the Charities commission.

3. Election/Re-election of Committee Members

There was no re-election of committee members for this AGM and the current committee will stay in place until the end of the school year 2021. A new committee will be needed for the Autumn term 2021.

- Annie will be stepping down as Chair at the end of Summer Term 2021
- Annette will be stepping down as Vice Chair at the end of Summer Term 2021

- Alison will be stepping down as Secretary at the end of Summer Term 2021 – Alison was due to step down this year but will stay until the Summer
- Julie will be stepping down as Treasurer at the end of Summer Term 2021 but will stay active to assist new treasurer settle into the role.

The committee will pull together bullet points of their roles within FOSC and Annie will circulate these out. The roles can be shared between a group of people excluding Treasurer's role. Annie, Annette, Alison and Julie will all still be around to help out and make sure there is a smooth transition for the new committee.

Action: Annie to circulate FOSC roles as bullet points for anyone who interested in taking over the positions

Hazel thanked Annie for everything she had done in the last 5 years and all the amazing things she has done for the school which has at times been a thankless task. Hazel made a point of noting that she and the staff and parents recognize the amazing contribution/ hard work that Annie has given and her efforts have been very much appreciated. Annie is loved by staff and parents alike and has worked well with Hazel during her time as Chair and held the Committee together brilliantly. Annie has been so creative during these crazy times. Hazel said St Catherine's have amazing parents who help with fundraising. Hazel ended on Annie's view of FOSC that's it not all about fundraising but also about raising community spirit.

4. Plan for activities and events for the rest of the year and agree dates

Due to current restrictions FOSC are unsure what usual events/activities will be able for the remainder of this year hopefully a Summer Fete will still be able to happen, other fundraising ideas where discussed:

Mother and Father's Day ideas – FOSC to maybe purchase a badge machine that we could make badges or coasters on which the children could design, or we can use the same company we used for the Christmas cards for mugs etc. It was agreed a badge machine would be a good investment for FOSC.

Pancake competition – children enter, and the highest flip/best designed Pancake win a prize (top 1-3 to win), we just need to sort logistics out for this to see if its workable.

Relay race – Laura Adams happy to arrange again and the Committee agreed to hold this the weekend before the May half term.

Virtual disco if we cannot hold one face to face

Virtual balloon race

Cookbook idea – parents submit their recipes and pictures of them cooking which would be turned into a cookbook

Easter Egg, Easter Bonnet, Easter Window display competition

FOSC painted stones trail

Advent window display competition for Christmas 2021

Action – Annie to find someone/a team to arrange the pancake and Easter competitions, if you are interested please contact Annie

5. AOB

We need to ensure that the constitution that was signed in 2017 is updated to the Charities Commission (and subsequently HMRC for gift aid purposes). This came to light when we tried to register for Gift Aid that this has not been done. AM and JH to Follow up

It was agreed that FOSC will help fund a new minibus for the school and full details of the benefits of the school owning a minibus will be provided for all parents.

Action: Hazel to investigate costs for a new minibus

8pm close

*These will be available at www.friendsofstcatherines.co.uk